## **ARCHIT ORGANOSYS LIMITED**

Registered Office: Plot No 25/9-A Phase-III, G.I.D.C Naroda, Ahmedabad-382330, Gujarat, India; Corporate Office: 9th Floor, Venus Benecia, Nr. Pakwan Restaurant, Bodakdev, S.G.Highway, Ahmedabad-380051, Gujarat, India;

Contact Person: Mr. Darshan Kinkhabwala Company Secretary and Compliance officer; Telephone: +91-79-26873340 E-mail: share@architorg.com; Website: www.architorg.com,

Corporate Identity Number: L24110GJ1993PLC019941

## **POSTAL BALLOT FORM**

Last Date: 30th April, 2018, 5:00 p.m.

Sr. No.				
Name & Registered Address of the				
Sole /first named Member				
Name(s) of the Joint Holder(s),				
if any				
Registered Folio No./DP ID &				
Client ID No.  No. of Shares held				
No. of Shares held				
I/ We hereby exercise my/ our vote in	resnec	t of the following spec	rial resolution to be	nassed through Postal
Ballot for the business stated in the No				
my/ our assent or dissent to the said sp				
<b>,</b> ,		, , , , , , , , , , , , , , , , , , ,	( )	
Description		No. of shares held	I/We assent to	I/We dissent to
·			the Resolution	the Resolution
			(For)	(Against)
Variation in terms of objects of issue stated				
in Letter of Offer dated February 22, 2017.				
Disco				
Place:				
Date:				
			(Signature of the Member)	
		(S.g. lataro or the Member)		
Electronic Voting Particulars				

## \_\_\_\_\_

EVSN No.	User ID	Password/ Default PAN
180328006		

Note: Please read carefully the instructions printed overleaf and in the Notice of Postal Ballot before exercising your vote.

## IMPORTANT INSTRUCTIONS:

- 1. The voting rights for the shares are one vote per equity shares registered in the name of members/ beneficial owners as on 23<sup>rd</sup> March, 2018.
- 2. The e-voting period will begin on Sunday, 1<sup>st</sup> April, 2018, 9:00 a.m. and will end on Monday, 30<sup>th</sup> April, 2018 at 5.00 p.m. After which e-voting module will be disabled for voting. The physical ballot should reach scrutinizer on or before Monday, 30<sup>th</sup> April, 2018 at 5.00 p.m. failing which; it will be treated as if no reply has been received from the Member.
- 3. A member need not use all his/her votes nor does he/she need to cast all his/her votes in the same way. The number of shares in respect of which votes are cast should be mentioned in the column, in the absence of which, all the votes shall be deemed to have been cast as per the tick mark placed by the shareholder in the respective column.
- 4. The result of the postal ballot would be announced by the Chairman or any other Director/ Company Secretary authorised by Chairman at 5.00 P.M. on Wednesday, 2<sup>nd</sup> May, 2018 and displayed on the Notice Board of the Company at its Registered Office and its Corporate Office besides being communicated to the Stock Exchange and putting on the website of the Company www.architorg.com.
- 5. Shareholders can opt only one mode for voting i.e. either by Physical Ballot or e-voting. In case the member has exercised the vote in physical as well as electronic mode, the voting by electronic mode only will be considered.
- 6. A shareholder desirous of exercising vote by physical Postal Ballot should complete the Postal Ballot Form in all respects and send signed copy to the Scrutinizer in the attached self-addressed business reply envelope which shall be properly sealed with adhesive or adhesive tape. Members are requested to convey their assent or dissent in this postal ballot form only. The assent or dissent received in any other form or manner other than stated shall be considered as invalid.
- 7. The Postal Ballot Form should be signed by the shareholder as per specimen signature registered with the Registrar/Company. In case, shares are jointly held, this Form should be completed and signed by the first named member and in his/her absence, by the next named member. Holders of Power of Attorney (POA) on behalf of member may vote on the Postal Ballot mentioning the registration No. of the POA or enclosing an attested copy of POA. Unsigned Postal Ballot Form will be rejected.
- 8. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authority letter giving requisite authority to the person voting on the Postal Ballot Form.
- 9. The Scrutinizer's decision on the validity of a Postal Ballot shall be final.
- 10. Voting by Postal Ballot, in physical form or e-Voting, can be exercised only by the shareholder or his/her duly constituted attorney or, in case of bodies corporate, the duly authorized person.
- 11. Shareholders are requested not to send any paper (other than the resolution/authority as mentioned above) along with the Postal Ballot Form in the enclosed self-addressed business reply envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
- 12. There will be only one Postal Ballot Form for every folio / Client ID irrespective of the number of Joint Member(s).
- 13. Postal Ballot Forms with following deficiencies will be rejected:
  - i. A form other than one issued by the company has been used
  - ii. It has not been signed by or on behalf of the Member
  - iii. Signature on the postal ballot form doesn't match the specimen signatures with the Company
  - iv. It is not possible to determine without any doubt the assent or dissent of the Member
  - v. Neither assent nor dissent is mentioned
  - vi. Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member
  - vii. The envelope containing the postal ballot form is received after the last date prescribed
  - viii. The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority
  - ix. It is defaced or mutilate d in such a way that its identity as a genuine form cannot be established
  - x. Member has made any amendment to the Resolution or imposed any condition while exercising his vote.
- 14. Members who do not receive the Postal Ballot Form can seek duplicate Postal Ballot Form from M/s. Link Intime India Pvt. Ltd., the Registrar and Transfer Agents of the Company by e-mailing them at <a href="mailto:ahmedabad@linkintime.co.in">ahmedabad@linkintime.co.in</a> or writing at 5th Floor, 506 to 508, Amarnath Business Centre 1 (ABC-1), Beside Gala Business Centre, Off C G Road, Navrangpura, Ahmedabad 380009.